



Partnership Coordinator

Position Summary: The Partnership Coordinator will help guide the implementation of the ConnectFamilias community partnership through the engagement, and coordination of stakeholders, designed to inspire children, support families, build community and take action. The Partnership Coordinator reports directly to the Vice President Family & Community Engagement. The Partnership Coordinator's primary responsibility is to support the implementation of high-impact programs to ensure seamless coordination of services designed to help children and families succeed and thrive. This position works alongside management team to support key collaborative initiatives to ensure maximum engagement of parents and community partners.

Key Experience & Qualifications:

- Successful track record in community program coordination
- Strong interpersonal skills and the ability to connect with stakeholders, including Hispanic families and cross-sector partners and teams.
- Able to work in predominately Hispanic neighborhoods to develop leaders and increase the visibility of the Hispanic Families and their Children
- Provide wraparound services for families involved in multiple service systems
- Excellent written and verbal communication skills (English /Spanish preferred)
- Knowledgeable of community services for children and families
- Experience in marketing, public relations, community organizing highly desirable
- Able to communicate results via social media, reports, presentations and meetings
- Highly resourceful team-player, with the ability to also be self-directed
- Able to establish priorities and meet deadlines for the desired result
- Works flexible hours to meet program requirements and community needs, including some evenings and weekends
- Experience working high-performing community project teams that produce sustainable change and high impact a plus

Education: A Bachelor's Degree in psychology, social work, mental health counseling or related field and at least three years related or Master's degree preferred. An equivalent combination of relevant education and expertise will be considered in our selection

Clearance: Florida Background Criminal Screening and National FBI Level 2 Background Criminal Screening

Salary: Negotiable based on experience, we are looking to hire either two part-time employees or one full-time employee based on candidates best fit to our partnership.

Submit your resume to careers@ConnectFamilias.org and specify the Position Title in the subject line of the email and if you are interested in Full-Time or Part-Time position.

ConnectFamilias is an equal opportunity employer.